

Nelson, Matthew

From: Merckel, Andrew
Sent: 27 November 2020 12:30
To: James Silson
Cc: SAG Support; Entertainment Licensing
Subject: RE: Mint Festival - Licence Application

Follow Up Flag: Follow up
Flag Status: Completed

Hi James

All good here, thanks. I hope you are OK as well.

My comments were related to the licence application for the site. I'm not aware of the outcome of that, nor have I seen any information regarding a proposed event in 2021 yet. When the documentation for a proposed event comes in to SAG then we will be able to comment.

For information, I am changing job/team in mid-December so will not have the involvement with events that I have previously enjoyed. New arrangements for that work are under discussion.

Regards

Andy Merckel
Senior Engineer
Traffic Engineering
Highways & Transportation
St George House
40 Great George Street
LEEDS, LS1 3DL

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From: James Silson [REDACTED]
Sent: 27 November 2020 09:56
To: Merckel, Andrew [REDACTED]
Subject: Mint Festival - Licence Application

Hi Andrew,

Hope you are well.

Thanks for the points outlined below. My comments are as follows:

- The access for all vehicles to the site is from Pontefract Lane via the roundabout at Junction 45 of the M1. Public parking and taxi/public pick-up/drop-off (PUDO) will be via Gate 2 with the exit back to J45. MiNT taxis and shuttle buses will use Gate 1 and will exit via Bullerthorpe Lane. There is no detail on how Gate 2 will be arranged to allow MiNT taxis and shuttles through to Gate 1 with other PUDO leaving Gate 2 to reach J45 – Public Safety. **-Two qualified traffic management operatives based at the closure point outside gate 2. They will help with traffic flow and only be allowing shuttles and Mint taxis through the road closure point to gate 1.**

- o Queuing capacity between J45 and Gate 2 needs to be assessed to ensure that there is no queuing permitted back to the roundabouts – Public Safety. **-Will apply for Matrix signs advising of delays and involve Highways England emergency planners of the event so they are aware. Response vehicle along Pontefract Lane to the site to assist keeping vehicles moving and identifying problems early to resolve sooner. Not many vehicles expected to park on-site so quick turn around of vehicles during the day will keep the traffic moving.**

- o The access to the new services will need to be maintained at all times and liaison with them to prevent festival parking taking place there. **-Two road warning signs will be placed outside the entrance to the services to warn people not to park otherwise fines will be issued.**

- o Safety of pedestrians leaving the site – the plan indicates a safe walking route along Pontefract Lane. The routes beyond that, both directions away from the site, need to be assessed and addressed. Regardless of statement that they will encourage use of taxis/shuttle buses, previous experience has shown that attendees will walk to/from the event – Public Safety. **-Like any event, we can't stop people from walking but we can provide a designated safe walking route available from the event site to Leeds via Temple Newsam. Floodlights and security stewards will be located at key points to ensure public welfare and safety.**

- ♣ Bullerthorpe Lane is a 60mph unlit highway without a continuous footway system and is not suitable as a walking route, especially during hours of darkness. **-Agreed, we can't stop this but event organisers will deploy security to help prevent.**

- The route directing non-motorway traffic does not prevent shorter routes via Halton Moor, Osmanthorpe Lane or East End Park. However, it would be expected that the majority of traffic would use the M1 rather than this route. **-Road signage will be in place to direct traffic to use key routes.**

- There is a Clearway in force on East Leeds Link. The organisers need to be alert to prevent any parking taking place to avoid an enforcement requirement – Public Nuisance. **Noted, we can't stop illegal parking but normal procedures via police for removal or Parking enforcement for ticketing via Leeds CC.**
- Concerns raised at the site meeting regarding the potential for drivers to drop passengers off on the M1 hardshoulder adjacent to the site need to be addressed. The only reference to the M1 is that there will be no temporary signs will be placed on the motorway. Highways England and their agent need to be involved in the planning – Public Safety. **-Unlikely to happen as the venue cant be seen from the motorway but it has been noted. Matrix warning signs will keep vehicles moving. I will be in contact Highways England to resolve.**
- No information regarding the city centre part of the shuttle operation is in the TM Plan or the Event Plan. It should be noted that this event will be during the football season and that the coach provision at Sovereign Street will be used by football shuttles if there is a match at Elland Road on that date. Clearly at the current time we are not able to confirm arrangements. **-Not sure on fixture dates yet.**

Let me know your thoughts.

Kind Regards,

James Silson
On behalf of SEP Limited



Tracsissm



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Registered company number: 03665882
Registered Office: 1 Sandbeck Court, Sandbeck Way, Wetherby, LS22 7BA

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